

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

Position Title: Streets Maintenance Worker III	Job Family: 6
General Classification: Front-Line	Job Grade: 18

Definition: To provide technical supervision over assigned street maintenance personnel; and to perform skilled maintenance work in an assigned area of responsibility such as street signs, crack sealing, asphalt repair, concrete repair and street painting.

Distinguishing Characteristics: This is the advanced journey-level class in the Street Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and complexity of duties assigned. Employees perform the most difficult and responsible types of technical duties assigned to classes within this series, including performing technically complex maintenance duties related to area of assignment and providing technical and functional supervision over assigned staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility. Positions at this level may, and often do, exercise technical, functional or lead supervision over lower-level positions. Lead responsibility is typically over a three- to four-person crew and is assigned on an on-going basis.

Supervision Received and Exercised: Receives direction from the Street Supervisor; exercises technical supervision over assigned maintenance personnel.

Examples of Duties: Duties may include, but are not limited to, the following:

1. Provide technical supervision over assigned Street Maintenance personnel and Heavy Equipment Operator; review work and control quality of work; provide input into employee evaluations.
2. Assist in developing work plans, procedures and schedules related to street signs and painting, crack sealing or asphalt maintenance.
3. Order supplies and equipment for work projects; maintain records of purchase orders.
4. Prepare documentation related to assigned staff such as time cards; may assist supervisor in developing budget figures for equipment.

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5. Perform skilled maintenance, repair and installation work related to street maintenance including signs and painting, asphalt or crack sealing.
6. Handle complaints and answer questions from the public.
7. Perform emergency repairs, as necessary; establish proper traffic control devices in doing such work.
8. May operate a variety of heavy equipment such as dump truck, paver, loader, rollers and pneumatic tools.
9. Perform minor adjustments on service equipment; maintain tools and equipment in working order.
10. Maintain logs of daily activities to include compiling and keeping inventories updated.
11. Perform related duties as assigned.

Minimum Qualifications:

Knowledge of: Principles and practices of street maintenance; principles and practices of reviewing and evaluating other's work; principles and practices of specialized area of assignment such as signs, asphalt, crack sealing, concrete repairs or street painting; principles and practices of safe work and driving; pertinent department or division rules and procedures; and pertinent traffic laws related to area of assignment.

Ability to: Assign and review the work of others; operating heavy equipment skillfully and safely; perform complex street maintenance duties; perform heavy manual labor; understand and follow oral and written instruction; and establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines: Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Recommended: Four years of responsible street maintenance experience. Training equivalent to the completion of 12th grade plus completion of City's or college-level supervisory training course prior to, or within two years of, appointment.

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Required Licenses or Certificates: Possession of a valid California Class C or Class B driver's license. Ability to obtain a valid California Class A driver's license within three months of appointment.

Working Conditions: Preemployment and periodic respiratory examinations may be required for this classification.

Established October 1991 (F)

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CLASS SPECS

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